

## GHHP Partnership Meeting Minutes 15

**Date:** Wednesday 21<sup>st</sup> August 2019

**Time:** 9:30am to 11:30am

**Location:** Leo Zussino Building, CQ University Marina Campus

| <b>Attendees</b>                |  |                             |
|---------------------------------|--|-----------------------------|
| <b>Name</b>                     | <b>Position</b>                            | <b>Organisation</b>         |
| Mr Paul Birch                   | Independent Chair                          | Fitzroy Basin Association   |
| Ms Elyse Riethmuller            | CEO  | Fitzroy Basin Association   |
| Mr Brent McLellan               | PCCC TUMRA Coordinator                     | GIDARJIL                    |
| Mr Gerry Graham                 | MC Member                                  | Community                   |
| Prof Owen Nevin                 | Associate Vice-Chancellor Gladstone Region | CQ University               |
| Dr Megan Ellis                  | Environment Specialist                     | Gladstone Ports Corporation |
| Cr Desley O'Grady               | Councillor                                 | Gladstone Regional Council  |
| Mr Chris Irving                 | Manager Environment & Conservation         | Gladstone Regional Council  |
| Ms Nicole Lowrey (phone in)     | Reef Delivery Section                      | Australian Government       |
| Dr Paulina Kaniewska (phone in) | Department of Environment and Science      | Queensland Government       |
| Mr Paul Van Der List            | Superintendent Environment and Community   | NRG                         |
| Mr Trent Attard                 | HSE Manager                                | WICET                       |
| Mr Mark Evans                   | Senior Environmental Specialist            | Orica                       |
| Mr Tim Deery                    | Environment Superintendent                 | Rio Tinto                   |
| Mr Michael Rolfe (phone in)     | Senior Environmental Adviser               | Santos                      |
| Mr Robert Gibb                  | Manager Communities & Development          | ConocoPhillips Australia    |
| Mr Daryl Henry                  | Superintendent Environment and Laboratory  | Boyne Smelter               |
| Ms Grace Duckham                | Communications Officer                     | GAWB                        |
| Mr Johnathon Dalton             | Principal Advisor Environment              | QAL                         |
| <b>Staff</b>                    |  |                             |
| Mr Craig Davenport              | Executive Officer                          | GHHP                        |
| Mrs Lyndal Hansen               | Communications Team                        | GHHP                        |
| Ms Kylie Tapurau                | Secretariat                                | GHHP                        |
| Ms Amy Lee Pople                | Secretariat                                | GHHP                        |
| Mr Mac Hansler                  | Science Officer                            | GHHP                        |
| Dr Mark Schultz                 | Science Officer                            | GHHP                        |

| <b>Apologies</b>    |                                    |                |
|---------------------|------------------------------------|----------------|
| Dr John Rolfe       | ISP Chair                          | GHHP           |
| Mr Darren Barlow    | CEO                                | GAWB           |
| Mrs Rachel D'Arcy   | Manager Reef Partnerships          | QLD Government |
| Mr Viney Kumar      | Site Manager                       | Orica          |
| Mr Doug Madsen      | HSE Business Partner               | BSL            |
| Mr Nigel Warrington | Manager Human Resources and Safety | NRG/GILG       |
| Ms Patrice Brown    | Director                           | CQG            |
| Mr Craig Walker     | Acting CEO                         | GPC            |

## **Agenda Item 1 - Introduction**

GHHP Chair welcomed Partners and acknowledged the land where we meet and gave respects to Elders past, present and emerging.

GHHP Chair acknowledged the apologies for the meeting and welcomed Mac Hansler the new science team member.

## **Agenda Item 2 – Reports**

### **2.1 Previous Minutes and Actions**

Previous minutes were accepted as a true and accurate record.

**Moved:** Rob Gibb

**Second:** Megan Ellis

### **2.2 GHHP Science Program Report**

On behalf of ISP Chair John Rolfe, the GHHP Science team gave a presentation that outlined the science projects and any changes/additions to the report card for 2019.

Items to be noted:

- All community vision components are in this year's report card (fish health added for the first time);
- No changes to social and economic indicators;
- Cultural indicators have had changes to the language used. The newly introduced language is believed to be a more simplified version of more scientific terms once used;
- Addition of two fish health indicators:
  - InfoFish– data of fish health based on visual conditions using data collected via a mobile phone app;
  - CQU - detailed assessment of fish health from inspections and laboratory dissections;
  - 5 fish species are analysed under the fish health indicator: barramundi, bream, barred javelin, mangrove jack and dusky flathead;
- Science team gave an in-depth overview of the score aggregation for the fish health indicator;
- A supplementary water and sediment quality report has been provided for the first time to deliver additional information on:
  - factors affecting water quality,
  - water and sediment quality QA/QC,
  - comparison of the 13 zones via cluster analysis;
- Science team provided some detailed findings from water and sediment quality cluster analysis; and
- Mud crabs- an extra project to sample mud crabs at Eurimbula Creek has been conducted to determine a more aligned sex ratio and biomass benchmark. Findings will be incorporated in future report cards.

### **2.3 GHHP Media and Communication Report**

The Communications Team gave an overview of their engagements along with an in-depth overview of their community engagement and reach. Highlights included:

- Quoin Island training day for teachers (30 attendees)
- Coordinating a teacher resource education expo early 2020

- 3D Model interactions
- School educational strategies and digitalising GHHP resources
- GHHP presentations (Dolphin Scouts, Rotary Clubs, school etc)
- Story books are still in high demand and are in most school's reader sets
- The pop-up Dougie is becoming a focus around town at events
- Harbour Festival float and storybook reading success and reach
- Ecofest success and reach
- Boyne Tannum HookUp success and reach

*Partners questions/comments:*

- Questioned if the resources are used as a conversational tool in schools or a more embedded learning experience.  
Communications teams confirmed that the GHHP educational resources are curriculum based.

## 2.4 GHHP Management Report

GHHP Chair provided a verbal management report.

Chair highlighted some important changes:

- GHHP Executive Officer Clive Butler resigned and is now replaced by Craig Davenport. Craig introduced himself to the Partners;
- GILG representative and Management Committee member Patrick Hastings has relocated. Nigel Warrington from NRG will be acting as Patrick's replacement until GILG find a permanent replacement;
- December 5 will see all Management Committee positions become vacant and require appointment. GHHP Chair noted that existing management committee members can nominate for re-election;
- Management Committee is made up of 3 community positions, 3 industry positions, 3 government positions and 1 science/research position. The Chair is then elected; Noted that GHHP Chair Mr Paul Birch announced he has no intention to continue as chair or to contend any Management Committee position;
- GHHP Chair congratulated the Management Committee and in particular the Governance sub-committee that has been working on a revised governance charter (still under review) and revised MOU (to be presented in a later agenda item), along with the budget and partner contributions moving forward; and
- GHHP Chair noted that on September 4 & 5 GHHP will be attending a report card meeting in Brisbane. The meeting is to provide information on all things relevant to reporting at the moment, including; reef regulations implementation of consistency and alignment across all GBR report cards.

*Partners questions/comments:*

- Questioned who is coordinating the meeting?  
Confirmed DES is the coordinator of the meeting.  
DES representative Paulina Kaniewska elaborated on the topic and explained that the meeting will also be a Reef 2050 and GBR Report Card update and the Great Barrier Reef Foundation will be attending regarding community consultation.

## 2.5 GHHP Citizen Science Report

The Communications Team gave an overview of all citizen science projects (most of which have been completed):

- Marine debris collection
- Pledges of Hope

- Seagrass project
- Taking out the Trash

### **Agenda Item 3 – Items Requiring Decision**

#### **3.1 Adoption of 2019/20 Budget**

The proposed budget was outlined in detail to Partners.

Items to be noted:

- Over the last 12 months the bank account has significantly reduced due to additional science projects that has now produced a full report card;
- That there has been a 50% decrease of the communications budget and GHHP would not be offering citizen science funding; and
- GHHP received a public benefit order of \$50,000.

*Adoption of 2019/20 budget passed without objections.*

**Moved:** Elyse Riethmuller

**Second:** Desley O’Grady

#### **3.2 Adoption of 2019/20 Partner Contributions**

The 2019/20 Partner contributions were presented to Partners. Elaboration was provided regarding research partners contributions.

Partners questions/comments:

- Partners requested clarification on what determines a small, medium and large company classification when referring to their contribution level.  
Governance sub-committee to review and distribute classification criteria.

*Adoption of 2019/20 partner contributions passed without objections.*

**Move:** Elyse Riethmuller

**Second:** Rob Gibb

#### **Action Item**

**15.1– Governance sub-committee to review and distribute classification criteria of small, medium and large company tiers.**

#### **3.3 Memorandum of Understanding 2019-2022**

The revised Memorandum of Understanding was presented to partners. It was noted that this is a more refined and concise document with detailed explanation in the Governance Charter. GHHP Chair requested that each partner representative present the revised MOU to their organisation for review.

It was further noted that now with a full report card, it is GHHP’s focus to provide good value to GHHP partners with less changes.

#### **Action Item**

**15.2 – Feedback from Partners regarding the review of the MOU is required to be submitted by COB Friday 27th September.**

#### **Agenda Item 4 – For Consideration**

##### **4.1 Proposed Membership Contributions for 20/21**

The proposed membership contributions for 2020/21 was presented to Partners to consideration and further discussion with their organisations.

#### **Agenda Item 5 – General/Recurring Business**

- Noted that Gladstone Region Environmental Advisory Network (GREAN) has been dissolved.
- Next Partnership meeting: 5<sup>th</sup> December 2019

#### **Action Item**

**15.3- Communications team to send science report and communications report presentations to telephone participants.**

**15.4- GHHP secretariat to distribute Craig Davenport's contact details to all Partners.**

Meeting closed: 10:45am

### Meeting Actions Register:

| Action Number                 | Action  | Who is responsible? | When it is due?            | Status    | Notes |
|-------------------------------|---|---------------------|----------------------------|-----------|-------|
| <b>Partnership Meeting 15</b> |   |                     |                            |           |       |
| 15.1                          | Governance sub-committee to review and distribute classification criteria of small, medium and large company tiers. | Elyse Reithmuller   |                            |           |       |
| 15.2                          | Feedback from Partners regarding the review MOU is required to be submitted by COB Friday 27th September.           | All Partners        | 27 <sup>th</sup> September |           |       |
| 15.3                          | Communications team to send science report and communications report presentations to telephone participants.       | Communications Team |                            | Completed |       |
| 15.4                          | GHHP secretariat to distribute Craig Davenport's contact details to all Partners.                                   | GHHP Secretariat    |                            |           |       |