



GHHP Partnership Meeting 5 Minutes

Date: Monday 26 May 2014 **Time:** 10:05am to 12:00pm

Where: Central Qld University, Leo Zussino Building, Bryan Jordan Drive, Gladstone.

Meeting Attendees (alphabetical by organisation):

Name	Position	Organisation
Dr Lyndon Llewellyn		Australian Institute of Marine Science (AIMS)
Mr Ian Coad		Boyne Smelters Limited
Mr Chris Gaffey		Boyne Smelters Limited
Chad Hewitt		Central Queensland University
Associate Professor Owen Nevin	Dean of Graduate Studies	Central Queensland University
Dr Simon Apte	Program Leader: Contaminant Chemistry and Ecotoxicology	Commonwealth Scientific and Industrial Research Organisation (CSIRO)
Ms Claire Andersen	Director - Strategic Policy Services	Department of Environment and Heritage Protection
Mr Reuben Carlos	Regional Director – Central	Department of Environment and Heritage Protection
Ms Ami McGrath	Director, Reef 2050 Design and Delivery, Biodiversity Conservation Division	Department of the Environment
Mr Paul Birch (Chair)	CEO	Fitzroy Basin Association
Mr Gary Larsen	Corporate Services Manager	Gladstone Area Water Board
Ms Lyndal Hansen		GHHP Communications Contractor
Ms Crystal McGregor		GHHP Communications Contractor
Ms Kirstin Kenyon		GHHP Convenor
Mrs Lucy Thompson		GHHP Convenor
Ms Emma McIntosh	Science Convenor	GHHP Independent Science Panel (ISP)
Dr Uthpala Pinto	Science Technical Officer	GHHP Independent Science Panel (ISP)
Dr Ian Poiner	Chair	GHHP Independent Science Panel (ISP)
Ms Rachael Stegemann		GHHP Secretariat
Mr Kurt Heidecker	CEO	Gladstone Industry Leadership Group
Mr Brenton Hawtin		Gladstone LNG
Mr Garry Scanlan	Gladstone Regional Manager	Gladstone LNG
Mr Craig Doyle	CEO	Gladstone Ports Corporation

Name	Position	Organisation
Mr John Sherriff	General Manager, Safety Environment & Risk	Gladstone Ports Corporation
Councillor Col Chapman	Environment Portfolio	Gladstone Regional Council
Mr Peter Brady		Gladstone Regional Environmental Advisory Network (GREAN)
Ms Holly Lambert	Marine Studies Teacher & Reef Guardian Coordinator	Gladstone State High School
Mr Dave Logan	Senior Science Officer	Healthy Waterways
Mr John Abbott	General Manager	NRG Gladstone Operating Services
Mr Paul Van der List		NRG Gladstone Operating Services
Mr Jon Barden	Site Manager	Orica
Mr Ross Greenhalgh	Manager - Environment and Communities	Queensland Alumina Limited
Mr Bruce Andersen	Site Superintendent	Queensland Energy Resources
Mr Jon Linden	Lead Advisor Environment	Queensland Energy Resources
Mr Dave Parry		Rio Tinto / QAL
Mr Jim Singer	General Manager - External Affairs	Rio Tinto Alcan Yarwun
Ms Jason Althus		Toolooa State High School

Apologies

Name	Position	Organisation
Hon. Greg Hunt MP	Environment Minister	Australian Government
Hon. Ken O'Dowd MP	Federal Member for Flynn	Australian Government
Hon. Andrew Powell MP	Environment Minister	Queensland Government
Mr John Gunn	CEO	Australian Institute of Marine Science (AIMS)
Mr Warwick King		Australia Pacific LNG
Mr Joe Rea	General Manager	Boyne Smelters Limited
Mr Andrew Johnson	Group Executive, Environment	Commonwealth Scientific and Industrial Research Organisation (CSIRO)
Dr Andy Steven	Research Land and Water	Commonwealth Scientific and Industrial Research Organisation (CSIRO)
Mr Jon Black	Director General	Department of Environment and Heritage Protection
Ms Peta Lane	Assistant Secretary, Programme Implementation Branch, Biodiversity Conservation Division	Department of the Environment
Mr Duane Johnson		Dhou Woolkoom
Ms Jackie Johnson		Dhou Woolkoom
Mr Peter Brockhurst	TUMRA Coordinator	Gidarjil Development Corporation
Ms Gail Sellers	Mayor	Gladstone Regional Council
Mr Noel Bowley		Gladstone Regional Environmental Advisory Network (GREAN)
Dr Liz O'Brien	Associate Director of Research	Griffith University

Ms Julie McLellan	CEO	Healthy Waterways
Mr Michael Dunstan	General Manager	Queensland Alumina Limited
Mr Pearce Bowman	CEO	Queensland Energy Resources
Mr Patrick Fordyce	General Manager - Operations	Rio Tinto Alcan Yarwun
Mr Ray Johnston	Principal	Tannum State High School
Mr Barry Ball	Global Change Institute – Assistant Director (Strategy & Policy)	The University of Queensland
Mr Alan Whitfield	Principal	Toolooa State High School

Outcomes of the Meeting:

Agenda item 1 – Introduction

The Chair delivered a Welcome to Country, acknowledged the Hon. Liz Cunningham MP, noted apologies for the meeting and introduced the GHHP staff and Management Committee members to the Partnership.

The minutes of the previous meeting held on Friday 27 September 2013 were tabled for approval.

The minutes of the previous meeting held Friday 27 September 2013 are accepted as a true and correct record.

Moved: John Sherriff Seconded: Owen Nevin **Carried**

A video featuring Carli Hobbs which has been produced as part of the Oral Histories project 'Our Harbour, Our Reflections' was shown to the Partnership.

Agenda item 2 – Partnership Endorsement of the GHHP logo and branding

Comments made regarding the GHHP logo and branding:

- The GHHP tagline adequately captures community concern.

The Partnership endorsed the GHHP logo and tagline for use in GHHP communications and communication materials.

Agenda Item 3 – Progress on pilot report card and endorsement of draft mock up

The Chair explained that the mock up was not included in the Agenda papers as he wished to discuss the GHHP pilot report card mock up with the GHHP Partnership in person prior to the draft being circulated via email to the GHHP Partnership.

The GHHP Communications Contractor and Chair presented the layout of the GHHP pilot report card mock up and outlined that the GHHP Pilot Report Card will focus on four separate areas, namely environmental; cultural, social and economic results which is unique in terms of report cards.

Each area will be given an overall score, which will be a combination of individual indicator results. Statistical support will be engaged to assist in determining the weighting of individual indicators. In future report cards a graph will be introduced to display the difference in overall results within each report card.

Stewardship of the Harbour will include results for management efforts across industry, ports, urban and agriculture. The results will demonstrate change over time in best practice and will be determined through information provided voluntarily from the four sectors.

Key species of Gladstone Harbour will include population trend graphs. The population trend graphs will use lagging data to determine population status for individual species. Fish and crabs are an individual indicator and will be included in the environmental area.

Key messages and a timeline of progress will include information on progress and important issues to the community. Contact information and partner logos will be added to the back page.

The aim is to launch the GHHP pilot report card in November or December 2014, with an aim to gather community feedback in January 2015 to March 2015.

Comments made regarding the pilot report card and draft mock up

- In the summary of key findings, include the word 'Zone' after each number to better display the individual areas.

Action P1: GHHP Communications Contractor to add the word 'Zone' after each number within the summary of key findings.

- What is the method of distribution of the GHHP pilot report card? The initial audience will be the GHHP Partnership, with specific methods of distribution to be determined closer to the date and communicated to the Partnership.
- How will the community be prepared for the release of the GHHP pilot report card? This will be outlined further within the Communication Plan, with newsletters circulated to the community in addition to regular columns published in local newspapers to show the community the ongoing work of the GHHP.
- How will the link between the data and the results be explained? There will be a Data and Information System (DIMS) and Technical Report developed to outline the process of how the results were determined. Access to data will be in a controlled environment.

The GHHP Pilot Report Card Mock Up is approved.

Moved: Craig Doyle Seconded: Owen Nevin **Carried**

Agenda Item 6 – Independent Science Panel Update

This item was moved forward due to comments made in the previous Agenda Item.

The ISP Chair outlined progress on GHHP Science activities and provided an overview of the pilot report card monitoring data and indicators; Data and Information Management System (DIMS) and the Gladstone Harbour Model. A graph displaying individual ISP projects was displayed.

GHHP Science Program milestones include:

- 2013: the report card framework recommendation
- 2014: Piloting Activities and Report Card

- 2015: First complete report card and Gladstone Harbour Model
- 2016: Report Card

GHHP Science Program 2013 activities included:

- Mapping and synthesis projects, including the Gladstone Harbour eAtlas which has been released shortly www.healthyharbour.org.au
- Review of Report Cards
- Qualitative Modelling which included the determination of individual indicators
- Report Card Framework “Program Design” which links to the GHHP Vision of “Gladstone has a healthy, accessible, working harbour”. Indicator groups were developed following the ISP interpretation of the GHHP Vision.

Environmental indicators include water quality; habitats (coral, mud flats); connectivity of different areas and fish and crabs. Cultural indicators include sense of place and cultural heritage. Social indicators include harbour access liveability / wellbeing and Harbour visibility. Economic indicators include economic values; economic stimulus and economic performance. The breakdown of each indicator into separable components was outlined.

GHHP Science Program 2014/2015 activities will include:

- Piloting indicators, including data sharing agreements and new data for pilot projects
- Report card statistical design pilot project
- Gladstone Harbour Model development “Report Cards to Recommendations”
- Data and Information Management System
- Fish Health Research project

The data within the First Report Card released in 2015 was displayed in addition to guaranteed data that will be available within the 2014 Pilot Report Card. Guaranteed data will include water and sediment activity within the Environmental results, with data for seagrass; fish and crabs; some social indicators; some economic indicators and some cultural indicators to be confirmed prior to inclusion.

The Fish Research Project will aim to identify the cause of the recent fish ill health issues observed in Gladstone Harbour, and included a review of available reports that were found to not provide clear recommendations around priorities for causality research. The GHHP ISP will partner with the Fishing Industry Research and Development Corporation to identify research priorities and research processes.

Comments made regarding the ISP update

- Will an external review of the GHHP Pilot Report Card occur to give more credibility to the results? Two reviews are scheduled to occur as part of the GHHP Science Program: an internal review following the release of the GHHP Pilot Report Card in addition to an external review which should occur in 2016 following the release of the First Report Card.
- What measures will be used to assess the guaranteed data in the GHHP Pilot Report Card, such as water quality? As previously mentioned, statistical support will be engaged to assist in determining the weighting of individual indicators. Additionally, the Department of Environment and Heritage Protection are currently undertaking an assessment of the Environmental Values and Water Quality Objectives, with the results to be used within the GHHP Pilot Report Card. Information will also be drawn from other groups such as the Port Curtis Integrated Monitoring Program (PCIMP).

The Partnership noted the ISP update, and thanked the ISP Chair for his efforts to date.

Agenda Item 7 – Communications Update

This item was moved forward.

The GHHP Communications Contractor advised that corporate branding has been finalised in addition to establishment of contact information such as an 1800 number; email addresses and a website. Corporate photographs have been taken of Gladstone Harbour and will be included within products such as newsletters and the report cards. A 3D model of Gladstone Harbour is being constructed and will be used in community events in the future. GHHP will be present at EcoFest and National Science Week.

The GHHP Convenor provided an update on the Oral Histories project 'Our Harbour, Our Reflections' and advised that a pop-up studio has been created and is set up outside the meeting room for Partners to note their comments on Gladstone Harbour. The first video was shown at the start of the meeting, with this video to be played on the stage at EcoFest.

A GHHP newspaper column will be included in the Gladstone Harbour and Gladstone Advocate on a fortnightly basis and will educate the community about the work of the Gladstone Healthy Harbour Partnership. The column will be written from the Chairs perspective and is a paid advertisement and not an editorial where comments can be included by the newspaper editor that may not reflect the views of GHHP.

Comments made regarding the communications update

- Why has the new website domain name changed to ghhp from healthyharbour? The website name was secured due to availability, and was decided to use GHHP to build credibility of the GHHP.
- What role does the Chair perceive GHHP's role with respect to wider issues, such as the UNESCO review and Independent Review of Gladstone Harbour? GHHP was formed in November 2013 and will focus on events from that date, and will not focus on events that have occurred in the past. GHHP is neither a compliance nor a regulatory organisation and will need to be portrayed as a Partnership, where all partners have equal say in identifying issues within Gladstone Harbour and convey these issues to compliance and regulatory bodies.
- Will the GHHP newspaper column be included in the Gladstone News? The Communications Team are waiting on a quote from the Gladstone News. Once the quote is received and approved then the GHHP newspaper column will be included within the Gladstone News.
- Will the Chair be responding to feedback received to the GHHP newspaper column? The Chair would not normally respond to letters to the editor but editorials will be discussed on a case by case basis with the Management Committee.

The Partnership noted the communications update.

Agenda Item 5 – Community Updates: Traditional Owners and GREAN

A Traditional Owner update was not provided due to Mr Peter Brockhurst being absent.

Mr Colin Chapman provided an update on GREAN activities, which included engagement of local schools to get students interested in environmental activities. Ms Holly Lambert and Mr Jason Althus were acknowledged for their efforts in assisting GREAN with school based activities.

GHHP has sent representatives to the GREAN monthly meetings and provided GREAN members on GHHP and ISP activities in addition to answering questions about fish health, monitoring standards and access to data. This has increased GREAN members' knowledge and understanding of GHHP vision and objectives and develop confidence in GHHP and its objectives.

GREAN has also had a presence on the GHHP Management Committee and been involved in the discussion and decision making process on activities such as the Oral Histories 'Our Harbour, Our Reflections' project videos which will be shown at EcoFest this weekend.

The Partnership noted the community updates.

Agenda Item 4 – GHHP Management Committee Update and Finance Report as at 30th April 2014

The Chair presented an outline of proposed GHHP activities for the next six months, and highlighted a key discussion with the Management Committee that will occur in October 2014 to determine an action plan following the release of the GHHP Pilot Report Card in November 2014.

Comments made regarding the management committee update:

- Is the item in August 2014 stating an EOI release for the fish health causality research different to the causality research that occurred following the harbour health issues in 2011? Yes, the GHHP ISP will partner with the Fishing Industry Research and Development Corporation and host a workshop to identify fish health causality research priorities and research processes. Following the workshop an EOI will be developed and released.
- Action 5.7 from the previous meeting: what is the progress of the negotiation between GHHP and PCIMP regarding a data sharing agreement? The Chair advised that letters have been exchanged between the GHHP Chair and President of PCIMP, with an agreement made to sign an agreement between PCIMP and the GHHP host organisation Fitzroy Basin Association.

The Chair outlined the Finance Report as at 30th April 2014 and advised that the two partner organisations who have not yet fully paid their membership contribution fees have been contacted and will be paid shortly. Year to Date expenditure has been limited to date, but will increase in the next six months leading up to the release of the GHHP Pilot Report Card. GHHP Membership contributions for 2014/2015 will be invoiced in September 2014.

The Partnership noted the GHHP Finance Report as at 30th April 2014.

Agenda Item 8 – General Business

Community perception with respect to fish health within Gladstone Harbour was discussed.

Further discussion on how best to address community perceptions with respect to fish health within Gladstone Harbour will take place at the next Management Committee meeting.

The next GHHP Partnership Meeting will be held in late November and will depend on progress on the GHHP Pilot Report Card. Election of a Chair and Management Committee members for the next 12 months will occur at the next GHHP Partnership Meeting.

Meeting Actions:

(Once actions have been endorsed as complete in the meeting outcomes, they will be deleted from the list)

Action Number	Action	Who is responsible?	When it is due?	Status	Notes
Partnership Meeting 1					
1.	Add the word 'Zone' after each number within the summary of key findings.	GHHP Communications Contractor	As soon as possible.		