



GHHP Partnership Meeting Minutes 12

Date: Wednesday 6 December 2017

Time: 10:00am to 12:00pm

Location: Leo Zussino Building, CQ University Gladstone Campus

Attendees		
Name	Position	Organisation
Mr Paul Birch (Chair)	CEO	Fitzroy Basin Association
Mr Ian Coad	Manager- Commercial & Technical	Boyne Smelter Limited
Ms Natalie Madden	Senior Environmental Scientist	CQG Consulting
Salina May (guest)		CQG Consulting
Professor Owen Nevin	Associate Vice- Chancellor Gladstone Region	Central Queensland University
Dr Kerry Blackman	Managing Director	GIDARJIL
Mr Brent Mclellan	PCCC TUMRA Coordinator	GIDARJIL
Mr Patrick Hastings	CEO	Gladstone Industry Leadership Group Ltd.
Mr Peter O'Sullivan	CEO	Gladstone Ports Corporation
Mr Gordon Dwane	Environment Manager	Gladstone Ports Corporation
Councillor Desley O'Grady	GRC Environment Portfolio	Gladstone Regional Council
Mr Andrew Tapsall		QGC
Mr Peter Brady	Committee Member	Gladstone Regional Environmental Advisory Network (GREAN)
Mr Tim Danby	Manager Production	NRG Gladstone Operating Services
Ms Marilyn Steele	Senior Social Performance and Community Engagement Advisor	QGC/Shell
Mr Jonathon Dalton	Principal Advisor Environment	Rio Tinto
Mr Michael Rolfe	Environmental Advisor	Santos GLNG
Mr Trent Attard	HSE Manager	Wiggins Island Coal Export Terminal
Mrs Lyndal Hansen	Communications Team	GHHP
Ms Crystal McGregor	Communications Team	GHHP
Ms Amy-Lee Pople	Secretariat	GHHP
Maria Zann (Presenter)	Wetlands Program	EHP

Apologies	
Name	Organisation
Hon Dr Steven Miles	Minister for Environment & Heritage Protection Minister for National Parks and the Great Barrier Reef

Apologies	
Name	Organisation
Angela Stokes	Australian Government
Ms Kirstin Kenyon	Queensland Government
Dr John Rolfe	ISP Chair
Mr John Gunn	AIMS
Cr Matt Burnett	Gladstone Regional Council
Mr Jim Singer	Rio Tinto
Mr David Parry	Rio Tinto
Mr Rod Duke	Santos/GLNG
Ms Sarah Lunau	Gladstone Area Water Board
Mr John Tumbers	Gladstone Area Water Board
Mr Mark Evans	Orica Australia
Ms Anja Urban	Queensland Alumina Limited
Mr John Linden	QER
Ms Ching Ching Soo	Rio Tinto

Agenda Item 1 - Introduction

The Chair welcomed Partners and provided a brief outline of the agenda. Dr Kerry Blackman from GIDARJIL lead the acknowledgement of Country followed by a minute silence.

Agenda Item 2 – Reports

2.1 Previous Minutes and Actions

GHHP Chair noted the only action item from the previous meeting was a presentation by Ms Marilyn Steele about Air Quality which is now complete.

The previous minutes were accepted as a true and accurate record.

2.2 Intertidal and Subtidal Classification and Mapping CQ Project

Ms Maria Zann presented to the partners the Wetlands/EHP, Intertidal and subtidal classification and mapping CQ project. Ms Zann outlined the current mapping and testing practices, along with the system, classification scheme and data sets.

2.3 GHHP Science Program Report

The Chair on behalf of DR John Rolfe (absent due to illness) presented the Science program report. The Chair listed all current projects, gave a brief overview of each project, and reported on their status.

Key presentation notes:

- It was explained that there are 12 scenarios available to be run through the Gladstone Harbour model each year and explained how many of these were allocated to each tier of GHHP.
- It was noted that connectivity is now only included in the technical report and is not included in the report card.

Partner Comment/Questions:

- It was questioned if the results of each run of the Gladstone Harbour Model would be catalogued and made available to ensure there were no duplicated scenarios?
It was confirmed that all results will be made available to ensure there are no duplications.

2.4 GHHP Media and Communication Report

Lyndal Hansen presented the media and communications report.

Key presentation notes:

- The communications teams focus it to make GHHP a part of the community as much as possible
- Highlighted that GHHP's communications team has been involved in state and national report card forums. Noted that at the state and nation report card forums that GHHP is being distinguished as conducting report card 'best practices'.
- A communication's goal is to further link with partners.

Partner Comments/Questions:

- Chair noted and thanked the communications and science team for their work and highlighted to partners that GHHP is currently the only report card that reports on previous financial year data while other report cards are reporting data that is from the financial year before (previous 12 months).

2.5 GHHP Citizen Science Report

GHHP Secretariat presented the Citizen Science report.

Key presentation notes:

- There have been 7 approved Citizen Science projects awarded for 2018
- Some projects are building on previously funded GHHP Citizen Science projects

Partner Comments/Questions:

- It was questioned if the results from certain Citizen Science projects were being reported to the appropriate places and if not then the information is lost and therefore there is no importance to the project.
GHHP communications team asked for any Partners with further information for reporting of findings for the presented Citizen Science projects to please contact them with the details to ensure the information is being captured where it should.
- MC noted that they would like to review the sites selected for coastal regeneration/restoration? Noted that many of the MC and ISP are aware of existing Gladstone coastal sites (e.g. South End turtle nesting sites) that have already been prioritised.

Agenda Item 3 – Items requiring decision

3.1 Adoption of Gladstone Harbour Report Card Grades and Scores

GHHP Chair presented the GHHP report card grades and scores for 2017.

Key presentation notes:

- Chair noted the changes to the 2017 Report Card and that they were derived by comments from MC & Partners regarding last year's Report Card.
- Chair explained the reporting format and how indicators are scored and graded.
- Chair noted that the Great Barrier Reef Report Card is a cumulative report card and cannot be compared to the annual GHHP Report Card.
- Chair clarified the monitoring zones, boundaries and explained there are multiple measures that make up one indicator.
- Scores for each indicator were identified and explanation on what the score means.
- Clarification of what the confidence ratings are and how they are determined.

All partners accept agenda item 3.1

3.2 Adoption of 2017 Report Card

Chair presented the 2017 Report Card to Partners. Explanation was given on all areas of the report card and justification of any changes or inclusions.

Partners Comments/Questions:

- In each overall category there shows changes from 2016 & 2017, was there consideration to include this for all the sub-categories?
It was confirmed it had been considered at all levels and the decision was to leave it out of the sub-categories.
- It was suggested to amend the 'change' text under the arrow icon and replace with 'unchanged' for clarity- **agreed by all partners**
- Noted that the general consensus from Partners was that the changes/improvements and presentation of data in the 2017 Report Card allows for information to be understood and highlighted that it is well set out.

All partners accept agenda item 3.2

Action Item

12.1 Communications team to change the word 'Change' to 'Unchanged' under the arrow icon.

3.3 Adoption of 2016/17 Annual Report

Chair presented the 2016/17 Annual Report to Partners with explanation of what is included; financials, highlights for the year including the current research projects being undertaken.

All partners accept agenda item 3.3

3.4 Governance Report

Chair explained the progress of the Governance review from the MC meeting yesterday (5/12/17). Chair explained that the main recommendation from the reviewer was that GHHP is to become a company limited by guarantee.

Chair explained that at MC level it was decided that legal opinions needed to be reviewed and there were issues to be investigated particularly from the Government representatives. GHHP Chair

confirmed that the reviewers main reason for their recommendation to move to a company was due to the risk of liability to individuals.

Chair confirmed that the decision has been left with the MC to review and make a decision by February, at which time the recommendations will be brought to the Partnership meeting and progressed forward as necessary.

3.5 Election of Management Committee

Chair asked that Industry, Community and Government split into their respective groups and elect their candidate.

Elected Representatives:

Community:

- ✓ Mr Brent Mclellan (Indigenous)
- ✓ GREAN TBA
- ✓ Mr Paul Birch or Ms Elyse Riethmuller (Community)

Government:

- ✓ Ms Michelle Nelson- subject to change (Federal Government)
- ✓ Ms Kirstin Kenyon (State Government)
- ✓ Councillor Desley O’Grady (Local Government)

Industry:

- ✓ Mr Patrick Hastings
- ✓ Mr Gordon Dwane
- ✓ Mr Andrew Tapsall

Research:

- ✓ Professor Owen Nevin
- Noted that if the representative from your group cannot make it to a meeting that is advised that the representative is replaced for that meeting to maintain balance of the partnership.
- Noted that if there is a change of governance structure it will need to be determined who will make up the board e.g. same structure or from outside (to be considered at a later date).

Agenda Item 4 – General/recurring business

Meeting closed: 11:40am

Action Number	Action	Who is responsible?	When it is due?	Status	Notes
Partnership Meeting 12					
12.1	Change the word ‘Change’ to ‘Unchanged’ under the arrow icon in the 2017 Report Card.	Communications Team	13/12/17		